

Signature of Members.
AEC Dept's HOD.

1. Sajib Hazarika 21-1-21

2. Anil K. Sikra

3. Dr. Ranze Parihar

4. Devajani Chiring

5. Devajyoti Bura Schemin

6. Bibhuti Borgohain

7. Biju Borah Dutt 21/01/2021

8. Rajib Kumar Anta

9. Dipen K. Deka

10. Atam Calman

11. Robin Kr. Ching

12.

Agenda

Date: 21/01/2021

1. President taking the chair.

2. Objectives of the meeting.
(Explained by the Co-ordinator)

3. Discussion for preparation of class Programme
for 2nd, 4th and 6th Semester.

4. Others

5. Remarks of President.

Proceeding

21/01/2021

To-day on 21/01/2021 at 2 P.M. an important meeting of Academic Committee is held at the Conference hall of the college. The meeting is presided over by the Principal of the college.

The main objective of the meeting is explained by the co-ordinator of the Academic Committee.

All the members are discuss about the preparation of class routine from different angle for the 2nd, 4th and 6th Semester of B.A. and B.Com courses. The responsibilities of preparation of B.A. class routine is conferred to the co-ordinator with two other members and B.Com is given to Mr. Kailash Sarmah and Anjanjyoti Shekhopondit. The members also advise the preparation committee is give equal weightage of different subjects at the time of preparation of the class routine.

programme

The members also discuss about the works of students like Home assignment, Seminar paper

1005/10/12

beginning of the both courses.

At last, the President give advice to all Dept HOD for proper allocation of classes among the ~~the~~ department teachers in order to smooth running of the classes in the college. The chair person also give a valuable comments and appeal all the members to follow the Covid-19 rules, sanitization and to maintain hygiene in the class rooms. Last, he declare the closure of the meeting on ~~that~~ this day,

Approved
Signature of President
Principal
Practical
Commerce College
Date