

DIBRUGARH**UNIVERSITY**

NO. CE/Ex/CON/700 5th Sem/20/16

From :

Controller of Examinations
Dibrugarh University - 786004
Dibrugarh (Assam)

Dated, Dibrugarh

The _____ 201_____

Phone: (0373) 2370243

2370970

To,

Shri / Shrimati / Dr. / Prof. Anil K. GakiaShekhar Comm College

Sir / Madam,

As approved, I have the pleasure to inform you that you are appointed Paper Setter in Commerce Paper Retail Management - 509 (Non-Res.) old/new for the Examination 2020 of this University.

You are requested to kindly set the paper and send the manuscript under **Registered Insured Post / Speed Post** in sealed covers supplied herewith, so as to reach me on or before 15/12/20 positively.

I am sending herewith the following :

- i) Syllabus and list of text books to be returned along with MSS packet
- ii) Sample questions
- iii) Blank sheet for the MSS
- iv) Inner and outer covers for the MS
- v) Bill form, to be filled in, signed, pre receipt, and returned along with the MSS.

You may also be required to evaluate the answer scripts on the paper you have set. In case it is not possible for you to accept this assignment, do kindly let me know about it at the earliest. Also, if you would find any discrepancy please intimate me immediately.

Yours faithfully,

(Please turn over)

Controller of Examinations
Dibrugarh University

ACKNOWLEDGEMENT

To,

Controller of Examinations
Dibrugarh University - 786004

Sir,

Reference your letter No. CE/Ex/CON/ Dated

This is to inform you that I accept / cannot accept the appointment conveyed in the letter. I have no children or close relative going to appear this examination.

Yours faithfully,